

Manhattan Area Technical College
Board of Directors Meeting
October 20, 2015, Room 104a at 5:30

1. The Board of Directors of the Manhattan Area Technical College met October 20, 2015, at 5:30 p.m. in room 104a.

Members present: Marla Brandon, Judy Crymble, John Pagen, Irma O'Dell, Wendy King-Luttman, and Therese Adams

Members absent: Randall Anderes and Megan Umscheid

Also present: Jim Genandt, President/CEO; Tracy Geisler, Executive Assistant/Board Clerk; Marilyn Mahan, Vice President for Academic Affairs; Keith Zachariasen, Vice President for Administrative Services; and Dr. Rich Fogg, AVP of Institutional Advancement.

Faculty/Staff/SGO/Vistors: Linn Schroll, Donna Hobbs, Barb Wenger, Marcey Fickbohm, Matt Schacht, Frank Avila, Gary Pryor, Scott Heise and Zach Rohleder

2. CALL TO ORDER

- a. Marla Brandon called the meeting to order at 5:31p.m.
- b. Presentation of Academic Affairs will be moved from Discussion of Ends to directly after the Consent Agenda

3. CONSENT AGENDA (Routine items requiring BOD action)*

- a. Judy Crymble moved to approve the Consent Agenda (Attachments 1, 2, and 3). John Pagen seconded. Motion carried 6 yeas, 0 nays.

4. INCIDENTAL INFORMATION

- a. Presentation of Academic Affairs will be moved from Discussion of Ends to the first item of the General Agenda.

5. GENERAL AGENDA (items possibly requiring BOD action)

- a. Presentation of Academic Affairs: Marilyn Mahan introduced Barb Wenger, Director of Bioscience; Marcey Fickbohm, MLT Coordinator/Instructor and Matt Schacht. The board was given information from each that included their position and program information in Bio Sciences.
- b. Eric Kientz with Varney and Associates presented each board member with the financial statements with independent auditor's report. After his presentation and review, Therese Adams moved to approve the Auditor's Report (Attachment 4). Wendy King-Luttman seconded. Motion carried 6 yeas, 0 nays.
- c. Josh Gfeller, Director of IT presented the Datacenter Enterprise Equipment Purchase and

Financing proposal (Attachment 5). After discussion, Therese Adams moved to approve the Datacenter Enterprise Equipment Purchase. Judy Crymble seconded. Motion carried 6 yeas, 0 nays.

6. DISCUSSION OF ENDS (Demonstration, Testimonial or Report of Results related to Board mission).
 - a. Jim Genandt updated the board on the Foundation Progress and upcoming meeting.
 - b. Jim Genandt and Tracy Geisler provided information on the upcoming 50th Anniversary event on Friday, October 23 at 4:30 p.m. at MATC. Board and Foundation members are invited to attend.
7. OWNERSHIP LINKAGE (related to Owner Expectations, “Gaps”, Meeting Expectations, Identifying New Needs of Employers, etc.).
 - a. Jim Genandt presented his President Report/College Progress (Attachment 6).

8. EVALUATION OF BOARD PROCESS

- a. The Sub Committee to review the Governance Manual will be Irma O’Dell, Judy Crymble, Therese Adams, and Marla Brandon. They will set up a date with Tracy and come to the College to meet.

EXECUTIVE SESSION: PERSONNEL MATTERS

- a. Therese Adams moved to go into executive session at 7:14 p.m. to discuss personnel matters of non-elected personnel, and return to open session at 7:24 p.m. Judy seconded. Motion carried 6 yeas 0 nays. Therese Adams moved to go back into open session at 7:24 p.m. Wendy King-Luttman seconded. Motion carried 6 yeas, 0 nays.

EXECUTIVE SESSION: CONFIDENTIAL DATA RELATING TO FINANCIAL AFFAIRS OR TRADE SECRETS OF CORPORATIONS, PARTNERSHIPS, TRUSTS AND INDIVIDUAL PROPRIETORSHIPS.

- b. Therese Adams moved to go into executive session at 7:25 p.m. to discuss confidential data relating to financial affairs or trade secrets of corporations, partnerships, trusts and individual proprietorships and return to open session at 7:45 p.m. Wendy King-Luttman seconded. Motion carried 6 yeas 0 nays. Therese Adams moved to go back into open session at 7:45 p.m. Judy Crymble seconded. Motion carried 6 yeas, 0 nays.

ADJOURNMENT: Marla Brandon, Board Chair, adjourned the meeting at 7:45 p.m.

MATC Board Clerk Date

Approved:

Chair Date