

Manhattan Area Technical College

Board of Directors Meeting
November 15, 2011
Open Session: 6:00 p.m.

1. The Board of Directors of the Manhattan Area Technical College met in regular session, November 15, 2011 at 6:00 p.m. at Manhattan Area Technical College.

Members present: Marla Brandon, Dick Green, A.N. "Ole" Olsen, Donna Karmann, Kevin Connell (arrival at 6:04), Michael Morton

Members absent: Dr. David Craft, Dr. Todd Frieze

Also present: Tracy Geisler, Administrative Assistant/Board Clerk; Jane Bloodgood, Vice President of Business Services; Marilyn Mahan, Vice President of Instruction Services; Justin Pfeifer, Vice President of Student Services; Dr. Richard Fogg, Associate Vice President of Institutional Advancement; Wes Chambers, Faculty Senate President

Faculty/Staff members: Beth Peters, Karen Bryant, Carol Keltner, Laurie Johnson, Gary Pryor, Frank Avila, Andy Duggan, Darren Ortega, Cindy Jones

2. CALL TO ORDER

- a. Marla Brandon called the meeting to order at 6:00 p.m.
- b. Board Clerk Tracy Geisler announced that majority votes on the ballots from last meeting voted Kevin Connell as Vice Chair of the Board.
- c. Marilyn Mahan presented awards to the Networking Information Program. Instructors Ben Eckart and Derek Payne were presented with the Center of Excellence Award given by the Kansas Board of Regence to a College of Technical Education. MATC was 1 of 3 in the State of Kansas to receive this award.

3. CONSENT AGENDA

- a. Donna Karmann moved to approve the Consent Agenda minutes and attachments. Michael Morton seconded. Motion carried 6 yeas, 1 nay.

4. GENERAL AGENDA (items possibly requiring BOD action)

- a. Donna Karmann moved to approve the October Threshold Expenditures (Attachment 4). Kevin Connell seconded. Motion carried 6 yeas, 0 nays.
- b. Michael Morton moved to approve the monitoring Report: Financial Condition (Attachment 5). Kevin Connell seconded. Motion carried 5 yeas, 1 nay.
- c. Michael Morton moved to accept the 2010-2011 Audit Report (Separate Attachment 6).

Kevin Connell seconded. After discussion, motion carried 5 yeas, 1 nay. Per request, Jane Bloodgood will email the management representation letter to the Board on November 17, 2011.

- d. Kevin Connell moved to approve the Janitorial Services Recommendation (handout). Dick Green seconded. After discussion, motion carried 6 yeas, 0 nays.
- e. Dick Green moved to approve the Program Changes (handout). Kevin Connell seconded. Motion carried 6 yeas, 0 nays.

5. DISCUSSION OF ENDS (Demonstration, Testimonial or Report of Results related to Board Members).

- a. Marilyn Mahan discussed the Strategic Plan Update (Attachment 7).
- b. Marilyn Mahan presented the Instructional Services Report (Attachment 8).
- c. Tracy Geisler updated the Board on the search for the Foundation Director.

6. OWNERSHIP Linkage (related to Owner Expectations, "Gaps", Meeting Expectations, Identifying New Needs of Employers, etc...).

- a. Tracy Geisler updated the Board on the Riley County position.

7. INCIDENTAL INFORMATION

- a. President's Monthly BOD Report (Attachment 9).

8. EVALUATION OF BOARD PROCESS

ADJOURNMENT:

Marla Brandon, Board Chair adjourned the meeting at 7:37 p.m.

Next Meeting:

Tuesday, December 20, 2011 6:00 p.m. Room 304

MATC Board Clerk

Date

Approved:

Chair

Date

November, 2011

MATC Board Minutes