

Manhattan Area Technical College
Board of Directors Meeting
May 15, 2012, Open Session: 6:00 p.m.

1. The Board of Directors of the Manhattan Area Technical College met in regular session, May 15, 2012 at 6:00 p.m. at Manhattan Area Technical College.

Members present: Marla Brandon, Randall Anderes, A.N. "Ole" Olsen, Kevin Connell, Donna Karmann, Dr. David Craft, Michael Morton (arrived at 6:15p.m.)

Members absent: Dr. Todd Frieze, Dick Green

Also present: Dr. Rob Edleston, President/CEO; Tracy Geisler, Administrative Assistant/Board Clerk Jane Bloodgood, Vice President of Business Services; Marilyn Mahan, Vice President of Instruction Services; Dr. Richard Fogg, Associate Vice President of Institutional Advancement; Joel Lundstrom, Vice President of Student Services; Wes Chambers, President of Faculty Senate

Faculty/Staff members: Beth Peters, Frank Avila, Andy Duggan, Wes Chambers, Laurie Johnson, Carol Keltner, Becky Claus

2. CALL TO ORDER

- a. Marla Brandon called the meeting to order at 6:00 p.m.
- b. Discussion of naming the Campus will be added to the General Agenda
- c. Transition Study will be added to Ownership Linkage
- d. President's Evaluation (Executive Session), will be moved to the June Agenda

3. CONSENT AGENDA

- a. Kevin Connell moved to approve the April Minutes (Attachment 1). Michael Morton seconded. Motion carried 6 yeas, 0 nays.
- b. The April Check Register (Attachment 2), and the Personnel Report (Attachment 3), will be moved to the General Agenda for discussion.

4. GENERAL AGENDA (items possibly requiring BOD action)

- a. Kevin Connell moved to approve the April Check Register (Attachment 2). Michael Morton seconded. After discussion, a motion was made to approve the April Check Register with requested corrections. Motion carried 6 yeas, 0 nays.
- b. Kevin Connell moved to approve the Personnel Report (Attachment 3), Michael Morton seconded. After discussion, a motion was made to approve the Personnel Report. Motion carried 6 yeas, 0 nays.
- c. Michael Morton moved to approve the Financial Condition Monitoring Report (Attachment 4). Kevin Connell seconded. Motion carried 7 yeas, 0 nays.
- d. Randy Anderes moved to approve the April Threshold Expenditures (Attachment 5) with the requested corrections. Kevin Connell seconded. Motion carried 7 yeas, 0 nays.

- e. Dr. Edleston presented the 2012-2013 Tuition and Fees proposal (Attachment 6). After discussion, the board asked the Administration to resubmit the proposal at the June board meeting.
 - f. Marilyn Mahan presented the proposed program name change (Attachment 7). Kevin Connell moved to approve the program name change. Michael Morton seconded. Motion carried 7 yeas, 0 nays.
 - g. Dr. Craft moved to go into executive session at 6:37p.m. And return into open session at 6:50p.m. Kevin Connell seconded. Motion carried 7 yeas, 0 nays. Dr. Craft moved to go back into open session at 6:50p.m. Kevin Connell seconded. Motion carried 7 yeas, 0 nays.
 - h. Dr. Edleston proposed ideas on naming the campus. Dr. Edleston will continue to research the idea and bring the information back to the Board.
5. OWNERSHIP LINKAGE (related to Owner Expectations, “Gaps”, Meeting Expectations, Identifying New Needs of Employers, etc...).
- a. Dr. Edleston updated the Board on the progress of the Strategic Plan. Many hours have been put into S.W.O.T meetings, obtaining material, and creating a spreadsheet. The Administration will be presenting a Strategic Plan final Approval request at the June Board meeting and launch in July 2012.
 - b. Dr. Edleston discussed the Aspen Award (Attachment 8).
 - c. Marilyn Mahan updated the Board on the 2010-2012 Performance Agreement Update (Attachment 9).
 - d. Tracy discussed the Board applicants and will be contacting the interview committee to set up Interviews during the last week of May. She also discussed the Board retreat that will be in July. After the members are selected, she will announce a date for the Board retreat.
 - e. Dr. Edleston discussed the Transition study for the College. He will keep the Board updated.
6. DISCUSSION OF ENDS (Demonstration, Testimonial or Report of Results related to Board Mission)
- a. Marilyn Mahan presented her Instructional Service update (Attachment 10). She provided information identifying the accomplishments, goals and the number of Adjunct Faculty employed in the following programs: Advanced Biotechnology; Dental Hygiene; Medical Laboratory Technology; Practical Nursing; Associate Degree Nursing (RN), Surgical Technology; Allied Health Continuing Education; and Workforce Development.
7. INCIDENTAL INFORMATION
- a. Dr. Edleston discussed his President’s Monthly BOD Report (Attachment 11).
8. EVALUATION OF BOARD PROCESS
- a. None noted

ADJOURNMENT: Marla Brandon, Board Chair adjourned the meeting at 7:50 p.m.

Next Meeting: Tuesday, June 19, 2012, 6:00 p.m. Room 304

MATC Board Clerk

Date

Approved:

Chair

Date