

Manhattan Area Technical College

Board of Directors Meeting
June 13, 2011
Open Session: 6:00 p.m.

1. The Board of Directors of the Manhattan Area Technical College met in regular session, June 13, 2011 at 6:00 p.m. at Manhattan Area Technical College.

Members present: Marla Brandon, Kevin Connell, Donna Karmann, Dick Green, A.N. "Ole" Olsen, Helen Wimsatt, Dr. David Craft, Dr. Todd Frieze, Michael Morton,

Also present: Dr. Robert Edleston, President; Tracy Geisler, Administrative Assistant/Board Clerk; Jane Bloodgood, Vice President of Business Services; Marilyn Mahan, Vice President of Instruction Services; Justin Pfeifer, Vice President of Student Services; Dr. Richard Fogg, Associate Vice President of Institutional Advancement; Norm Delay, Faculty Senate; Aaron Ruder, Classified Senate

Faculty/Staff members: Michael King, Beth Peters, Ron Bell, Wes Chambers

2. CALL TO ORDER

- a. Marla Brandon called the meeting to order at 6:00 p.m.
- b. Governance policy changes recommendation; Board Job Description will be added to the Agenda under Evaluation of Board Process.

3. EXECUTIVE SESSION

- a. Dr. Craft made a motion to go into executive session at 6:10p.m. to discuss personnel matters of non-elected personnel and return to open session at 6:25p.m. Helen Wimsatt seconded. Motion carried 9-0. At 6:25p.m. Kevin Connell made a motion to go back into executive session and return to open session at 6:40p.m. Dick Green seconded. Motion carried 9-0. At 6:40 p.m. Marla Brandon made a motion to return to open session. Kevin Connell seconded. Motion carried 9-0.

4. CONSENT AGENDA

- a. Kevin Connell moved to approve the Consent Agenda minutes and attachments. Helen Wimsatt seconded. Motion carried 8-1-0.

5. GENERAL AGENDA (items possibly requiring BOD action)

- a. Dr. David Craft moved to approve the Monitoring Report: Treatment of People (Attachment 4). Kevin Connell seconded. Motion carried 9-0.
 - b. Dr. Edleston addressed the questions that were asked during the May 2011 board meeting regarding the Asset Protection Monitoring Report. After explanation and discussion, the Asset Protection Monitoring Report in question, will not be changed.
 - c. Dick Green moved to approve the May Threshold Expenditures (Attachment 5). Kevin Connell seconded. After brief discussion, Motion carried 8-0-1.
 - d. Dr. Edleston summarized the research conducted on the purchasing restrictions for Technical Colleges (handout) in response to the Board question regarding purchase limitations at the May 2011 board meeting. After discussion; Ole Olsen moved to reduce the amount from \$30,000.00 to \$25,000.00. Michael Morton seconded. Motion carried 8-0-1. The revision will be made to the policy.
 - e. Kevin Connell moved to approve the MATC Foundation Annual Funding (Attachment 6). Dick Green seconded. Motion carried 9-0.
 - f. EXECUTIVE SESSION: Dr. Craft made a motion to go into executive session at 7:25p.m. to discuss personnel matters of non-elected personnel and return to open session at 7:45p.m. Helen Wimsatt seconded. Motion carried 9-0. At 7:45p.m. Dr. Craft made a motion to go back into executive session and return at 8:10p.m. Kevin Connell seconded. Motion carried 9-0. At 8:10p.m. Marla Brandon made a motion to go back into open session. Dick Green seconded. Motion carried 9-0.
 - g. Helen Wimsatt moved to approve the President's Annual Evaluation. Donna Karmann seconded. Motion carried 8-0-1.
 - h. Kevin Connell moved to approve the Negotiated Agreement (Attachment 7) and to include approval of the same percentage pay increase for non-bargaining personnel. Dr. Todd Frieze seconded. Motion carried 9-0.
 - i. Jane Bloodgood and Michael King (Director of IT) presented the Storage Area Network purchase Recommendation (Attachment 8). Michael Morton moved to approve the recommendation. Kevin Connell seconded. Motion carried 9-0.
6. DISCUSSION OF ENDS (Demonstration, Testimonial or Report of Results related to Board
- a. Justin Pfeifer discussed the summer enrollment numbers (handout).
 - b. Marilyn discussed the HVAC Program and the interviewing process for the new HVAC Instructor that will be replacing Ron Bell.
 - c. Dr. Edleston updated the Board on the General Advisory Committee.

7. OWNERSHIP LINKAGE (Related to Owner Expectations, “Gaps”, Meeting Expectations, Identifying New Needs of Employers, etc...)
 - a. Marilyn Mahan explained the Grant Reports (Attachment 9).
 - b. Dr. Edleston updated the Board on the continued progress with the MATC Foundation (Attachment 10).

8. INCIDENTAL INFORMATION
 - a. Dr. Edleston discussed his monthly BOD report (Attachment 11).

9. EVALUATION OF BOARD PROCESS
 - a. Summer Board training was discussed. Marla Brandon and Tracy Geisler will keep the Board updated.

 - b. Governance policy changes recommendation; Board Job Description will be tabled until the August Board meeting.

Marla Brandon, Board Chair adjourned the meeting at 8:51 p.m.

Next Meetings-

There will not be a Board meeting in July.

Board meeting Monday August 8, 2011 6:00 p.m. Room TBA

MATC Board Clerk

Date

Approved:

Chair

Date