

Manhattan Area Technical College

Board of Directors Meeting
February 14th, 2011
Open Session: 5:00 p.m.

1. The Board of Directors of the Manhattan Area Technical College met in regular session, February 14th, 2010 at 5:00 p.m. at Manhattan Area Technical College.

Members present: Ole Olsen
Helen Wimsatt
Kevin Connell
Dick Green
Donna Karmann

Members absent: Marla Brandon
Dr. Todd Frieze
Dr. David Craft

Also present: Dr. Robert Edleston, President; Tracy Geisler, Administrative Assistant/Board Clerk; Jane Bloodgood, Vice President of Business Services; Marilyn Mahan, Vice President of Instruction Services; Justin Pfeifer, Vice President of Student Services; Dr. Richard Fogg, Associate Vice President of Institutional Advancement; Norm Delay, Faculty Senate; Leslie Snead

Faculty/Staff members: Sally Vonada, Beth Peters, Karen Bryant, Becky Claus, Mark Claussen, Tracy Hardy

2. CALL TO ORDER

- a. Ole Olsen called the meeting to order at 5:00p.m.
- b. Dr. Edleston introduced faculty and staff audience members.

3. AGENDA MODIFICATIONS & CONSENT AGENDA

- a. Kevin Connell moved to approve the Consent Agenda minutes and attachments. Helen Wimsatt seconded. Motion carried 5-0.

4. GENERAL AGENDA (items possibly requiring BOD action)

- a. Kevin Connell moved to approve November/December Threshold Expenditures (attachment 6,6a). Dick Green seconded. Motion approved 5-0.

- b. Helen Wimsatt moved to approve January Threshold Expenditures (attachment 6b). Dick Green seconded. Motion approved 5-0.
 - c. Becky Claus and Dr. Fogg updated the Board on the strategic plan and the focus for 2011-2015. Kevin Connell moved to accept the strategic plan update. Dick seconded the motion. Motion approved 5-0.
 - d. Board Clerk, Tracy Geisler discussed the Board Committee Interviews and their decision to choose Michael Morton to join the MATC Board of Directors representing Pottawatomie County. Helen Wimsatt moved to approve the selection of the new board member Michael Morton for Pottawatomie County. Kevin Connell seconded the motion. Motion approved 5-0.
 - e. Jane Bloodgood presented the Asset Protection recommendation (attachment 8). After discussion, Helen Wimsatt moved to accept the Threshold changes in attachment 8, with the exception of number six, which will change the amount of any purchase from \$35,000.00 to \$30,000.00 without board approval. Kevin Connell seconded the motion. Motion approved 5-0. The board has asked that an additional paragraph is added that includes sole source/proprietary bidding. Jane will present this addition at the March meeting for approval.
 - f. Marilyn Mahan discussed BT house Annual Considerations (attachment 9). The College is creating an addendum to the Board Manual that identifies the bidding and purchasing procedures for all aspects of the Building Trades house annually.
 - g. Dr. Edleston presented the Board's IBB (negotiations) team (attachment 10). Dick Green moved to approve attachment 10. Helen Wimsatt seconded the motion. Motion approved 5-0.
5. DISCUSSION OF ENDS (Demonstration, Testimonial or Report of Results related to Board
- a. Marilyn discussed and updated the Board on AAS in Technical Studies.
6. OWNERSHIP LINKAGE (Related to Owner Expectations, "Gaps", Meeting Expectations, Identifying New Needs of Employers, etc...)
- a. Marilyn Mahan discussed the TEA Bio-Sciences Presentation (attachment 13).
 - b. Marilyn Mahan updated the board on the Veterinary Technician meeting.
 - c. Marilyn Mahan gave an overview of the current programs, and explained the quarterly program reports plan. Tracy Geisler delivered a message from Dr. Craft to the board, stating he was "*very pleased with the progress, faculty, and staff in the Dental Hygiene department, as has been present during their patient visits on Friday afternoons*".

7. INCIDENTAL INFORMATION

- a. Dr. Edleston discussed his monthly BOD reports (attachment 14, 14a)

8. EVALUATION OF BOARD PROCESS

9. ADJOURNMENT

Ole Olsen, Vice Board Chair, adjourned the meeting at 6:55 p.m.

Next Meeting – March 14th, 2011 at 6:00 p.m. in room 103A

MATC Board Clerk	Date
<u>Approved:</u>	
Board Chair	Date