

Manhattan Area Technical College  
Board of Directors Meeting  
February 24, 2015, Room 104a

1. The Board of Directors of the Manhattan Area Technical College met February 24, at 5:30 p.m. in room 104a.

Members present: Marla Brandon, Randall Anderes, Therese Adams, Judy Crymble, Megan Umscheid.

Members absent: Dr. Todd Frieze, John Pagen, Tom Weigand, David Bradley

Also present: Dr. Robert Edleston, President/CEO; Tracy Geisler, Executive Assistant/Board Clerk; Keith Zachariasen, Vice President of Business Affairs; Marilyn Mahan, Vice President of Instructional Affairs; Dr. Rich Fogg, AVP of Institutional Advancement; Karen Low, Vice President of Student Affairs

Faculty/Staff/SGO: Linn Schroll, Donna Hobbs, Darren Ortega, Brenda Edleston, and Marlene Sedillos

2. CALL TO ORDER

- a. Marla Brandon called the meeting to order at 5:35 p.m.

3. CONSENT AGENDA (Routine items requiring BOD action)\*

- a. Randall Anderes moved to approve the Consent Agenda (Attachments 1, 2, 3, and 4). Therese seconded. Motion carried 5 yeas, 0 nays.

4. GENERAL AGENDA (items possibly requiring BOD action)

- a. Randall Anderes moved to approve the Monitoring Report: Financial Condition (Quarterly) (Attachment 5). Megan Umscheid seconded. After discussion, motion carried 5 yeas, 0 nays.
- b. Dr. Edleston discussed the Utilities Easement. He explained that before going forward we will need to have possession of the sewer lines; the City currently owns them. They are working with the City on the Easement on our property by the MATC sign. The City Attorney is working on the documents to be signed by our board chair.
- c. Keith Zachariasen informed the board that he is currently working on the budget and tuition for next year. He plans on bringing information to March board meeting.

5. DISCUSSION OF ENDS (Demonstration, Testimonial or Report of Results related to Board mission).

- a. Karen Low presented the 20<sup>th</sup> Day Report for enrollment. We do have an increase in the number of students; however, they are taking fewer classes.

The headcount was 760 on the 20<sup>th</sup> day compared to 715 on the 20<sup>th</sup> day last Spring.

- a. Dr. Rich Fogg explained the Placement Rates (Attachment 6).
  - b. Marilyn Mahan requested the approval of program changes for CAD Technology (Attachment 7). Judy Crymble moved to approve the changes. Randall Anderes seconded. Motion carried 5 yeas, 0 nays.
  - c. Marilyn Mahan requested the approval of program changes for Welding Technology (Attachment 8). Judy Crymble moved to approve the changes. Megan Umscheid seconded. Motion carried 5 yeas, 0 nays.
6. OWNERSHIP LINKAGE (related to Owner Expectations, “Gaps”, Meeting Expectations, Identifying New Needs of Employers, etc.).
- a. None.
7. INCIDENTAL INFORMATION
- a. Dr. Edleston discussed his President’s Report (Attachment 9).
  - b. Megan Umscheid shared that Wamego and Caterpillar were selected to host their worldwide stakeholder’s convention in Wamego this June 8-10, 2015. This is an opportunity to show them what is going on in the surrounding communities, they will be calling on MATC during this time.
  - c. Public Comments - None noted

#### 8. EVALUATION OF BOARD PROCESS

- a. Board Retreat was postponed due to weather. Please let Tracy Geisler know what weekend would work in March or April, she will email a date that will work for everyone.
- b. Dr. Frieze board position term will end June 30, 2105. This is an At-large position, we can fill this position with Dickinson, Clay or Marshall County. Tracy will put in ad in the surrounding papers in March. At the March meeting we will take nominations for Chair and Vice Chair.

#### EXECUTIVE SESSION: PERSONNEL MATTER

- a. Randall Anderes moved to go into executive session at 6:14 p.m. to discuss personnel matters of non-elected personnel, and return to open session at 6:25 p.m. Therese Adams seconded. Motion carried 5 yeas 0 nays. Randall Anderes moved to go back into open session at 6:25p.m. Judy Crymble seconded. Motion carried 5 yeas, 0 nays.
  - Randall Anderes moved to appoint Marilyn Mahan as Interim President at the salary discussed in executive session. Therese seconded. Motion carried 5 yeas, 0 nays.

ADJOURNMENT: Marla Brandon, Board Chair, adjourned the meeting at 6:26 p.m.

Next meeting will be Tuesday, March 24, 2015, at 5:00 p.m. in room 104a.

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MATC Board Clerk Date

Approved:  
Chair Date